

SEBERGHAM PARISH COUNCIL

Clerk: Janice Rae, 1 Sun Croft, Ireby, Wigton, CA7 1ES Tel: 07547 368 323
Email: clerk@seberghamwelton.org.uk

Minutes of Sebergham Parish Council Annual Meeting held at Welton Village Hall at 7.40 pm on Wednesday 31 May 2023

Present: Cllr Peter Pearson, Cllr Christine Tinnion, Cllr Geoff Carruthers, Cllr Diana Turton
Cllr Emily Hudson and Cllr Michael Stockdale.

Others: M. Johnson, Cumberland Councillor

1/2023	Election of Chairperson for council year 2023-24 On the proposal of Cllr G. Carruthers, seconded by Cllr E. Hudson Cllr P. Pearson was unanimously elected Chair for council year 2023/2024
2/2023	Election of Vice Chairperson for council year 2023-24 On the proposal of Cllr P. Pearson, seconded by Cllr E. Hudson Cllr M. Stockdale was unanimously elected Vice Chair for council year 2023-24
3/2023	Signing of declaration of office by the Chair and Vice Chair The declarations of acceptance of office were signed by the Chair and Vice Chair
4/2023	Apologies None
5/2023	Minutes of last Parish Council meeting The Chairman was authorised to sign, as a correct record, the minutes of the Parish Council Meeting held on 29 March 2023
6/2023	Declarations of Interest/requests for dispensation None
7/2023	Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960) None
8/2023	Public Participation No members of the public were in attendance. It had been agreed in the Parish Meeting to include a precis of the parish council meetings in the parish magazine.
9/2023	Policies The following policies were reviewed Financial Regulations Asset Register Risk Management Policy Standing Orders Any references to the Borough or County Council were removed. The revised documents will be added to the website.
10/2023	Cumberland Councillor's report M. Johnson, Cumberland Councillor reported that due to the ongoing issues caused by industrial action at Allerdale Waste Services the recycling, paper and card, and garden waste collections had been suspended. Residents are advised to continue to put out their black bin as usual. If a bin is not collected on the scheduled day, it will be prioritised next time.

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11/2023	<p>Planning (a) Applications FUL/2023/0098 – Greenfoot, Sebergham, CA5 7HP Installation of PV Solar Panels on a modern barn roof that lies within the curtilage of a listed building.</p> <p>(b) Decisions None</p>	No Comments																																				
12/2023	<p>Highways Re-opening of Bell Bridge road - The Chairman reported that he had contacted David Martin the Senior Bridge Engineer at Cumberland Council. The parish council’s request for an update as to how Cumberland Council are to deal with this matter had been forwarded to Amber Sykes the Highways Network Manager and Scott Armstrong, Highways Engineer. A response is still awaited. The Chairman agreed to follow this up with Cumberland Council. Cllr Johnson also agreed to pursue the matter.</p>																																					
13/2023	<p>King Charles III Coronation Members agreed at the last meeting that the Coronation of King Charles III should be commemorated in some way. It was suggested that parishioners be invited to put forward any ideas to mark the Coronation. Suggestions are also invited for suitable locations to possibly site benches and/or plant trees. It was agreed to put a message on facebook and in the parish magazine inviting feedback from parishioners. Suggestions received will be considered at the next parish council meeting.</p>																																					
14/2023	<p>Vacancies following Parish Elections Members noted there are two vacancies on the parish council following the parish elections on 4 May 2023. The vacancies will be advertised in the parish magazine.</p>																																					
15/2023	<p>Courses and training for Councillors The Chairman reported that CALC had advised that the only courses available through them are held virtually on set dates and times. The Chairman agreed to circulate the dates for the Effective Councillor and Code of Conduct training in June and July. Additional dates will be available later in the year. The Chairman agreed to look at whether there are any other providers offering similar courses.</p>																																					
16/2023	<p>Parish/Community Plan Members discussed the updating of the Community Plan. It was agreed to defer this agenda item until later in the year.</p>																																					
17/2023	<p>Defibrillators It was agreed to tie this agenda item in with the updating of the Community Plan.</p>																																					
18/2023	<p>Financial Matters 18.1 The following payments were considered and authorised:</p> <table><tr><th>Date</th><th>PAYEE</th><th>Budget line</th><th>Value</th></tr><tr><td>31.5.2023</td><td>CALC</td><td>Subscription</td><td>£168.95</td></tr><tr><td>31.5.2023</td><td>BHIB</td><td>Insurance</td><td>£276.96</td></tr><tr><td>31.5.2023</td><td>T. Gear</td><td>Internal Audit</td><td>£ 80.00</td></tr><tr><td>31.5.2023</td><td>St James Church</td><td>Donation</td><td>£200.00</td></tr><tr><td>31.5.2023</td><td>St Marys Church</td><td>Donation</td><td>£200.00</td></tr><tr><td>31.5.2023</td><td>Northern Fells Group</td><td>Donation</td><td>£200.00</td></tr><tr><td>30.6.2023</td><td>J. Rae</td><td>Salary – Quarter 1</td><td>£806.94</td></tr><tr><td>30.6.2023</td><td>HMRC</td><td>PAYE Quarter 1</td><td>£201.60</td></tr></table>	Date	PAYEE	Budget line	Value	31.5.2023	CALC	Subscription	£168.95	31.5.2023	BHIB	Insurance	£276.96	31.5.2023	T. Gear	Internal Audit	£ 80.00	31.5.2023	St James Church	Donation	£200.00	31.5.2023	St Marys Church	Donation	£200.00	31.5.2023	Northern Fells Group	Donation	£200.00	30.6.2023	J. Rae	Salary – Quarter 1	£806.94	30.6.2023	HMRC	PAYE Quarter 1	£201.60	
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	<p>Members resolved to issue a replacement cheque for the agreed donations granted to St Mary's Church in previous financial years that had not been presented. (£400.00)</p> <p>18.2 The cash book for year ending 31st March 2023 was noted and signed. Balance at NatWest on 31st March 2023 £4680.54.</p> <p>18.3 The cash book to-date was noted. The first half of the yearly precept £3,080 had been received.</p> <p>18.4 Annual Audit – (i) The internal audit had been carried out with no issues raised, (ii) Annual Governance Statement – The Chairman and RFO were authorised to sign the Annual Governance Statement, (iii) Accounting Statement – The Chair was authorised to sign the Accounting Statement, (iv) Certificate of Exemption – The Chair and RFO were authorised to sign the Certificate of Exemption. (v) Members noted the period of exercise of electors' rights commences on 5 June and ends on the 14 July. The notice will be displayed on the parish noticeboards and on the website.</p>
19/2023	Date of next meeting – the next meeting will be held on Wednesday 26 July 2023

The meeting closed at 8.50pm.